



February 14, 2024

## Invitation for Bid Notice to Bidders

Agency Accepting Bids:  
LEADS Community Action Agency  
159 Wilson Street  
Newark, Ohio 43055

Contact: Terry Boehm, Division Director  
[tboehm@leadscaa.org](mailto:tboehm@leadscaa.org) or (740) 258-6112

NOTICE IS HEREBY GIVEN that LEADS Head Start & Early Head Start (hereinafter referred to as LEADS) is requesting Quotes for Two (2) Mini Vans- (PLEASE submit a separate quote for each van)

LEADS Community Action Agency is a tax exempt 501(c)(3) private non-profit corporation.

### Mini Van Minimum Specifications:

Front Wheel Drive	7 Passenger Seating
Automatic Transmission	Heavy Duty Battery
Power Steering	AM/FM Radio
Power Windows	All ABS Disk Brakes
Power Door Locks	Warranty
All Weather Floor Mats	

Accessories and luxury options are discouraged, regardless of cost, and are inappropriate.

Warranty information will be considered in the evaluation of the bid. Used vehicles will not be considered.

Bids must set forth full, accurate, and complete information as required by this invitation for bid. The penalty for making false statements is prescribed in 18 U.S.C. 1001.

Anticipated purchase date for this vehicle will be March 22, 2024, subject to Ohio Development Services Agency approval and funding availability.

LEADS reserves the right to reject any or all bids.

**Written quotes** shall be received by **10:00 AM on March 15, 2024** and must be mailed, emailed or delivered to:

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Newark, Oh 43055  
Attn: Terry Boehm  
[tboehm@leadscaa.org](mailto:tboehm@leadscaa.org)